

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

AISHWARYA COLLEGE OF EDUCATION

**A-9 EXTENSION 1 KAMLA NEHRU NAGAR, JODHPUR (RAJASTHAN)
342008**

www.aishwariacollegeofeducation.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Ashwarya College of Education (ACE) established in 2005 under the aegis of Gayatri Technical Education Trust is committed to fulfil the dreams envisioned by its founder members of providing modern technical and value based education to its students. **College** acquires a place of prominence in Western Rajasthan for its Commerce & Management, Science, Arts and IT Courses. A team of highly qualified and committed professionals is devoted for grooming of students to make them better equipped professionals and be our brand ambassadors, as **we believe in practice and not mere words** and the fact is reiterated by our ever improving results both in academics and extracurricular activities.

We aim at providing mulch-disciplinary, professional education that would help students carve their own niche in the society. To achieve this goal we follow the motto of **Quality Education at an Affordable Price.**

Vision

The vision is a source of inspiration for the stakeholders and the management. The institution has followed the statement in true spirit and planned its expansion and the activities accordingly. The management has involved all the stakeholders in periodically review and revision of the vision statement. It is matter of great pride that the institution has educated the young talent of the society and turned them into effective, efficient and responsible individuals. To achieve the vision of the institution, the management has adopted the mission statements, which set the guidelines for the action and the activities of the institution. These statements also spell out the goals & objectives besides guiding to the decision-making. To make the students globally market acceptable, the Institute continuously strive for delivering quality education through the efforts for updating the students on the current world scenario and practicing innovative teaching tools such as Case studies, PPT presentation, Group Discussion, teaching additional topics relevant to the courseware etc.

Mission

To offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education.

To inculcate values of discipline, hard-work, team-spirit, scientific tempers and to develop critical thinkers.

Endeavor to stretch the intellectual and creative capacity of the youth and to empower them to assume leadership and market acceptability.

To promote education that would be liberal and progressive which contributes to the new dimensions of the education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strength –

1. **The institution** is affiliated to the state university which has undergone three cycles of accreditation and rated among good universities. The College have tie-up with INFOSYS for Skill Development program regularly. College becomes Nodal Centre of IIT Mumbai for Online tutorials. College recognized by UGC under section 2(f) and 12(b).
2. **Infrastructure:** The institution has created excellent. The classrooms are well equipped with OHP, LCD Projectors. The institution was first to start courses in IT education which has now Completed 17 years, it has earned a brand value as a well established centre of learning and imparting quality education.

Accessibility of College: The campus of the institution is located in the heart of town which is easily accessible in proximity (within 6 Km.) to the Bus stand, Railway station, Bank, Post office, Hospital, affiliating university and other amenities.

Academics: The institute has well equipped Laboratories, leased line Internet facility with WI – FI Campus, LAN connection, relevant upgraded software, the ERP solution automates the process of execution and enables the smooth movement of data intra departments which are accessible by students, parents and staff members. The teachers are promoted to download, update and prepare the Power Point presentations of such learning material.

Development cell and clubs: The activities of the Institution are organized through different cells & clubs involving students.

The activities of the cells, include, publication of the research journal & articles, Student Council, Women Cell, Grievance Cell, Activity Cell.

Institutional Weakness

- Lack of open circulating space.
Rehearsals and Practice sessions of extra- curricular activities viz. Western Band, Vocal music, Street play, Bhangra etc. have to be scheduled either before or after the regular college hours so that classes take place in an undisturbed, noise free ambience.

Institutional Opportunity

Future Expansion: The society has acquired a piece of land measuring 15 bigha about 10Km from the present

location. This will facilitate starting of new market driven programs.

Quality: The management of the institution is quality conscious which is reflected by setting of IQAC. The cell, in a short period, has developed & implemented various processes and systems which have been appreciated by the stakeholders. Thus the Institution will have an edge over others institutions and attract collaboration with national & international institutions and employers.

Accessibility: With the growth of city, the students will prefer the institution located within their reach attracting the students to get admission in various courses. The proposed new campus is also located in promised place of city

Financial Assistance: The institution also offers scholarship and facilities of Book Bank to economically weak students.

Institutional Challenge

Competitors: Surviving before the colleges offering dual degree programmes and fees concession will be challenge in the future. **Marketability of Students:** The institution follows the curriculum prescribed the affiliating university which lacks the improvement in the communication and commercial skills. The institution offers some programs for improving these skills but the lack of interest of the students restrict them to become marketable.

Discount in Course Cost: The price should not exceed much than other Institutes otherwise it will effect new as well old admissions.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

We want that education by which the character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on one's own feet. We are committed to the creation of a better tomorrow, built by young and enthusiastic men and women with a shared vision. Our Vision in brief can be stated as **"Think Globally Mission:**

To offer courses to the students for enhancing professionalism, humanism and social responsibility through quality education. To inculcate values of discipline, hard-work, team-spirit, scientific tempers and to develop critical thinkers. Endeavor to stretch the intellectual and creative capacity of the youth and to empower them to assume leadership and market acceptability. To promote education that would be liberal and progressive which contributes to the new dimensions of the education.

Objectives:

- To provide a platform to education seekers coming from varied backgrounds of the society for gaining value based learning with equal opportunity.
- To uplift the standard of students so as to meet the market requirements of becoming employable and developing entrepreneurship.
- To adapt to global changes and emerge as an enterprise which fabricates quality from the very beginning in the whole system.
- To maximize the use of Information and communication technology (ICT), to utilize resources optimally and serve the society by all means.
- To provide comprehensive, cost effective training and strive for continual improvement in the performance for student's highest satisfaction.

Teaching-learning and Evaluation

Besides learning as per the contents adopted by the affiliating university, the institution creates slot in the university academic calendar for other learning activities such as remedial classes, course based exercises as home assignments, holding unit wise internal tests and invited talks on the subject. The students also develop knowledge through seminars and conferences, besides participation in co-curricular activities. This makes the Learning student centric with focus on interactive, collaborative and independent learning.

The teacher is expected to develop a question bank, which includes the questions based on the entire syllabus, besides some important questions and the questions asked in previous university examinations.

The institution provides full support to innovative teaching methods adopted by the teachers. The use of internet to access open source learning materials, delivery using power point presentation and visits to expose practical application of the lesson are encouraged by the management and many teachers use these facilities in their teaching. The innovative teaching approaches also include live demonstrations, project based assignments, system & case studies, student presentations, quiz, group discussions, e-learning through language/career/aptitude lab etc.

Research, Innovations and Extension

The Institution nurtures critical thinking, creativity and scientific temper among student to transform them into lifelong learners and innovators by organizing research talks, extension lectures, conferences, workshops, conventions etc. It also promotes student participation in beyond college activities like meetings/competitions or student representation in conferences/workshops. The faculty members discuss the case studies, success stories and also take them to successful entrepreneurs. They encourage students to play role in student council, committees, cells, and work on projects, and undertake training programmes and participation in various competitions at different levels. The students are also motivated to attend education talks, where they see importance of knowledge up gradation and learning. The institution provides full support to innovative teaching methods adopted by the teachers. The use of internet to access open source learning materials, delivery using power point presentation and visits to expose practical application of the lesson are encouraged by the management and many teachers use these facilities in their teaching. The innovative teaching approaches also include live demonstrations, project based assignments, system & case studies, student presentations, quiz, group discussions, e-learning through language/career/aptitude lab etc.

Infrastructure and Learning Resources

Interactive learning: Innovative practices are implemented for learning by interaction, such as group discussions, presentations of case studies, paper writing & presentation/participation in seminars etc; besides interacting individually or in-group with the teacher.

Collaborative learning: The Institution invites experts to deliver talks on specified topics. Besides, it organizes workshops and lectures by the university teachers, hold quiz at Institution level for enriched learning of the students.

Independent learning: The students can use library facilities for self-learning and study from the Books available for the course. The Institution informs the students about open source learning offered by several Institutions and provides the required facilities. The teachers also give them some handouts (Notes Copy), specially prepared for self-learning on additional topics or which are not available in textbooks.

Learning Activities, innovation in teaching: Besides learning as per the content adopted by the affiliating university, the institution creates slot in the university academic calendar for other learning activities such as remedial classes, course based exercises as home assignments, holding unit wise internal tests and invited talks on the subjects. The students also develop knowledge through seminars and conferences, besides participation in co curricular activities. This makes the Learning student centric with focus on interactive, collaborative and independent learning.

The teacher is expected to develop a question bank, which includes the questions based on the entire syllabus, besides some important questions and the questions asked in previous university examinations.

Student Support and Progression

Institution support: The College is known for its dynamic educative environment and keeping up the commitments to the students and to ourselves we provide the growth oriented approach for all concerned. Asserting this very fact college has been awarded the first international certification in the region for Quality Education Standards. College is also the First co-educational college in entire state of Rajasthan to receive NCC affiliation in recent time for 3 Raj. Girls Battalion.

The Institution provides full support for effective delivery and also meeting the objectives of the curriculum, these include procedural and practical both. Teachers receive few text books as per the course syllabus, for theory and practical papers, besides arranging other reference materials in the library. The teachers, if demand for some open source material etc. The Institution is opened to invite experts or resource persons for addressing and completing certain topics.

The Institution library has support for open source learning for teaching.

University support The teachers can consult the university faculty members or invite them to deliver a lecture on specific topic(s). They can also avail the facilities of the university library, which is fully equipped, to borrow a book, reference material, refer a journal etc. The institution in the past has invited many teachers from the affiliating university to deliver some lessons.

Governance, Leadership and Management

The management has given total academic freedom to the Principal and the Heads of the Departments within the regulations of the affiliating university. They frequently interact with the Chairman and share their experiences on the activities, actions and future plans. The management has organized Faculty development Training, which was attended by majority of the faculty members. Faculty members are assigned the charge of cell(s) and are class coordinators to group of students, they also take up responsibility for organizing events. The Principal and the Management do not interfere in the day to day administration and the working of the department.

The students are also given an opportunity to organize events independently under the supervision of the faculty members.

The college forms the Student Council (Class Representatives), for executing the following activities for the smooth functioning during academic session

- Cultural Coordinator
- Discipline Coordinator
- Sports Coordinator
- Academic Coordinator

During December 2016, the Institution organised annual function and the students managed the event with the support of the teachers. This practice has been followed for all events in previous years.

Institutional Values and Best Practices

The Institution has been doing some practices which are very helpful for the stakeholders and rated as best practices by them. Some examples are given below, in the prescribed format:

TRAINING CUM STUDENT INTERNSHIP

Aim: To train students in accordance with fast changing technology and competitive market requirements by providing them technical skills; focusing on practical working and software development.

To provide an opportunity to students to gain exposure in live project development beyond campus and learn corporate culture.

To help students harness opportunities available in the market and earn while learning.

Concept: There is a gap between the curriculum, student skills and market requirements. Additional training is required to adapt to technological trends especially in software industry. The interested students undergo

charged training program.

SPOKEN TUTORIAL IIT BOMBAY

1. Goal:

Aim: The Spoken Tutorial Project is about teaching and learning a particular FOSS (Free and Open Source Software) like Linux, Scilab, LaTeX, PHP & MySQL, Java, C/C++, Libre Office etc. via an easy Video tool - Spoken Tutorials.

Concept: The Spoken Tutorial project is the initiative of the "Talk to a Teacher" project of the National Mission on Education through Information and Communication Technology. Learning is more effective when animation and narration are presented simultaneously. Audio-video demonstrations can illustrate features with maximum clarity. Our objective is to pass on the knowledge of technology and free and open source software (FOSS) through the website to the millions in our country who lack opportunities and/or access to learn any software.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	AISHWARYA COLLEGE OF EDUCATION
Address	A-9 EXTENSION 1 KAMLA NEHRU NAGAR JODHPUR (RAJASTHAN)
City	Jodhpur
State	Rajasthan
Pin	342008
Website	www.aishwaryacollegeofeducation.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mob	Fax	Email
Professor	A K MALIK	0291-272791	9828033916	0291-2980387	rishinepalia@yahoo.com
Principal	RISHI NEPALIA	0291-2760375	9413328999	0291-2760350	info@aishwaryacollege.edu.in

Status of the Institution	
Institution Status	Self Financing and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	05-07-2004

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Rajasthan	Jai Narain Vyas University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	25-10-2016	View Document
12B of UGC	25-10-2016	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	A-9 EXTENSION 1 KAMLA NEHRU NAGAR JODHPUR (RAJASTHAN)	Urban	5.64	13688

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	36	Senior Higher Secondary	English + Hindi	420	112
UG	BBA,Computer Science	36	Senior Higher Secondary	English + Hindi	60	42
UG	BCA,Computer Science	36	Senior Higher Secondary	English + Hindi	120	98
UG	BA,Arts	36	Senior Higher Secondary	English + Hindi	240	101
UG	BCom,Commerce	24	BCom Year Passed	English + Hindi	80	9
UG	BCom,Commerce	36	Senior Higher Secondary	English + Hindi	160	97
UG	BCom,Commerce	24	BCom First Year Passed	English + Hindi	80	30
PG	MSc,Computer Science	24	Graduation	English + Hindi	60	5
PG	MA,Arts	24	Graduation	English + Hindi	60	5
PG	MA,Arts	24	Graduation	English + Hindi	60	3
PG	MCom,Commerce	24	Graduation	English + Hindi	60	11
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	Graduation	English + Hindi	60	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	5				10				30			
Recruited	3	2	0	5	5	5	0	10	25	5	0	30
Yet to Recruit	0				0				0			

Non Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	5	2	0	7
Yet to Recruit				3

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	3	2	0	1	4	0	4	2	0	16
M.Phil.	0	0	0	2	0	0	0	0	0	2
PG	0	0	0	3	1	0	20	3	0	27

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	6	2	0	8

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	4	0	0	0	4
	Female	1	0	0	0	1
	Others	0	0	0	0	0
UG	Male	453	0	0	0	453
	Female	85	0	0	0	85
	Others	0	0	0	0	0
PG	Male	13	0	0	0	13
	Female	16	0	0	0	16
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	86	82	24	46
	Female	21	12	7	21
	Others	0	0	0	0
ST	Male	28	21	13	33
	Female	5	2	3	5
	Others	0	0	0	0
OBC	Male	518	353	99	100
	Female	104	65	48	30
	Others	0	0	0	0
General	Male	287	111	592	493
	Female	71	110	83	75
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1120	996	869	803

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

File Description	
Institutional Data in Prescribed Format	

[View Document](#)

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	12	12	10	7

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1120	996	803	803	999

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
810	750	720	660	610

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
569	448	210	189	100

File Description		Document	
Institutional Data in Prescribed Format		View Document	

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	31	22	22	22

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	31	22	22	22
File Description			Document	
Institutional data in prescribed format			View Document	

3.4 Institution**Total number of classrooms and seminar halls****Response : 18****Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)**

2017-18	2016-17	2015-16	2014-15	2013-14
276	206	198.	217	120

Number of computers**Response : 85**

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Institution is affiliated to Jai Narain Vyas University, Jaipur. The Academic Council of the university frames academic curriculum, regulations and guidelines. The entire curriculum is designed by the university, being affiliated college we do not have any direct role in designing and modification of curriculum. In the university board of study there is no provision to appoint private college's Chairman/Principal/ Faculty as a member of the committee.

College itself has provision to receive the feedback of the students/parents for any changes/modifications in the curriculum if required and on the basis of this we communicate to the university for the same.

. The subject teachers work out the week wise lesson plan and set the milestones (action plan) for effectively implementation of the curriculum and submit to the Principal through the HOD. This is also announced to the students in the beginning of the session.

The teachers work out lesson plan and set the milestones for effectively implementation of the curriculum and submit to the HOD.

Planning: The teachers in consultation with Principal and HOD prepare the objectives & expected outcome of each subject and then logically develop the hour wise lecture plan which contains topics, teaching methodology, schedule of the assignment, internal assessment etc. This is notified to the students during first week of the session along with the reference material. Feedback is taken from Students/Parents/ Industry / Visiting experts for the implementation of the curriculum.

The following is the format for notifying the action plan for each course for effective implementation of curriculum, which is developed for each course

Aishwarya College of Education, Jaipur				
Department of Computer Science				
Class :BCA 2		Subject :DBMS	Faculty Name	
Session : 2016-17		Pattern (Yearly / Semester) :Semester	Total No. of Lectures	
Lect. No.	Date	Topics	Topic Covered (Yes/No)	Check Aca

					/Pri
1		Overview of DBMS, Basic DBMS terminology			
2		data base system v/s file system			
3		data independence, Architecture of a DBMS			
4		Introduction to data models, E R model			
5		hierarchical model			
6		relational model			
7		comparison of data models			
8		CLASS TEST**			
9		Data modeling using the Entity Relationship Model			
10		ER model concept notation for ER diagram			
11		mapping constraints			
12		keys, Concepts of Super Key			
13		candidate key, primary key			
14		Generalization, aggregation			
15		Reduction of an ER diagrams to tables			
16		extended ER model			
17		relationships of higher degree			
18		CLASS TEST**			
19		Relational model, storage organizations for relations			
20		relational algebra			
21		relational calculus			
22		Normalization, Functional dependencies			
23		normal forms, first, second			
24		third normal forms			
25		BCNF			
26		loss less join decompositions			
27		normalization using FD			
28		MVD			
29		alternative approaches to database design			
30		Introduction to SQL			
31		Characteristics of SQL, Advantages of SQL			

32	SQL data types and literals		
33	Types of SQL commands		
34	SQL operators and their procedure		
35	Tables, views and indexes		
36	Queries and sub queries		
37	Aggregate functions		
38	insert, update and delete operations		
39	Joins		
40	Unions		
41	Intersection		
42	Mins in SQL.		
Signature of _____			

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 5

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 14.81

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 25

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 3

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 3.3

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	20	34	55	24

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

For the cross cutting and current issues the Institution has adopted various methods including the adoption of practices, organizing the awareness programmes, holding seminars, debate and expert lectures on these issues. The Institution as part of student's activities conduct the awareness lectures on the burning issues in the society such as human rights, women self respect, anti dowry law, child labour etc. The Institution offers knowledge enrichment programmes (through organising talks, seminars, competition etc.) on various issues for value addition to ensure holistic development of students on the topics of moral and ethical values, employable and life skills, better career options, community orientation, human rights, women self respect, anti dowry law, child labour etc.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 5

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 5

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 4.38

1.3.3.1 Number of students undertaking field projects or internships

Response: 49

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Any additional information	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.46

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	3	6

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 67.72

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1120	996	869	803	999

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1620	1500	1440	1320	1220

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 64.15

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
762	535	194	235	566

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The institution provides full support to innovative teaching methods adopted by the teachers. The use of internet to access open source learning materials, delivery using power point presentation and visits to expose practical applications of the learning are encouraged by the management and many teachers use these facilities in their teaching. The innovative teaching approaches also include live demonstrations, project based assignments, system & case studies, student presentations, quiz, group discussions, e-learning through language/career/aptitude lab etc.

The students are helped by the teachers to identify topics for presentation outside the curriculum and also encouraged to share their quest for advance learning with their mentor and teachers. They are required to present seminars on the topics selected beyond the formal syllabus prescribed by the university. This helps in identifying the advanced knowledge the students are looking for.

The Institution always support and help to acquire the required material to provide advanced knowledge. The Institution has well equipped library with number of CDs on advance learning, notifies open access learning sites, subscribes to e-journals and arranges experts talk mainly based on such needs.

During last three years the Institution has organized number of seminars/meets on current topics to meet the expectation of such students. The Institution brings out e-bulletin and a research journal which also provide them the information about their needs. The interested student's opt to undergo internship during vacation for which all the help and logical support are provided by the Institution.

2.2.2 Student - Full time teacher ratio

Response: 24.89

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learning Activities, innovation in teaching: Besides learning as per the contents adopted by the affiliating university, the institution creates slot in the university academic calendar for other learning activities such as remedial classes, course based exercises as home assignments, holding unit wise internal tests and invited talks on the subjects. The students also develop knowledge through seminars and conferences, besides participation in co-curricular activities. This makes the Learning student centric with focus on interactive, collaborative and independent learning.

The teacher is expected to develop a question bank, which includes the questions based on the entire syllabus, besides some important questions and the questions asked in previous university examinations.

The Institution prepares teaching plans (Milestones) and activities schedule as required for the curriculum. To complete the academic requirements of completing the course in time and to enable the students study full contents of the course, the teachers prepare the teaching schedule, which is followed to complete the course in time. Some slots are also kept in the calendar to hold make up classes for weak students.

The dates for conducting tests, giving the assignment and announcing the result of these evaluations are announced to the students. The performance of the students in assignments and internal examinations are evaluated regularly and shared with the students and their parents, including suggestions for improvement.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 33.33

2.3.2.1 Number of teachers using ICT

Response: 15

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 56

2.3.3.1 Number of mentors

Response: 20

2.3.4 Innovation and creativity in teaching-learning

Response:

Interactive learning: Innovative practices are implemented for learning by interaction, such as group discussions, presentations of case studies, paper writing, presentation/participation in seminars etc; besides interacting individually or in-group with the teacher.

Collaborative learning: The Institution invites experts to deliver talks on specified topics. Besides, it organizes workshops and lectures by the university teachers, hold quiz at Institution level for enriched learning of the students.

Independent learning: The students can use library facilities for self-learning and study from the Books available for the course. The Institution informs the students about open source learning offered by several Institutions and provides the required facilities. The teachers also give them some handouts (Notes Copy), specially prepared for self-learning on additional topics or which are not available in textbooks.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 103.68

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 48.16

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	15	12	12	11

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 6.93

2.4.3.1 Total experience of full-time teachers

Response: 312

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years**Response:** 2.08**2.4.5.1 Number of full time teachers from other states year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms**2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

- All the practices, adopted by the university, which are meant for affiliating colleges such as introduction of internal assessment to be accounted in the declaration of the result, compulsory maintaining attendance

Apart from it, at the Institutional level a makeup test is introduced for those students who could not appear in internal test or the students who failed to secure minimum pass marks. Institution has its own internal assessment system.

The holding of the remedial classes as per need is an important reform the Institution has adopted.

- The outcomes of the evaluation of the teachers by the students are shared confidentially with the teachers and they are advised on how to improve.

In some cases, the help from the Expert from the Faculty of Education is taken, who suggests the methods for improvement in delivery system. After some time, the follow up feedback is taken directly by the Principal through interacting with the students and enquiring about the improvement. Sometimes students

also give feedback about the teacher, through the suggestion box.

During the year 2014-15 & thereafter the experts from the Faculty of Education delivered lectures to the faculty for effective teaching

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The University curriculum have not been provided with objectives of a course and expected out come. The Institution has planned these for each course and also for the curriculum. The analysis of the student's feedback and the analysis of the results of the assignment, internal tests and the university examination are carried out to ensure that the objectives of the curriculum have been fulfilled. It is also ensured by the market feedback on the placement of previous batches and their performance. For the outgoing batch, besides the result of the university examinations & placement, the final feedback about the curriculum and the institution are taken at the end of the programme which are the major indicators to ensure the objectives of the curriculum have been met satisfactorily. The Institution has developed its own system for confirming the curriculum achievement which includes Campus, Monthly Reports, (List of quality records) LQR's, Meetings, etc.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The Institution has formed a Grievance Redressal Cell (For faculty, staff and the students), which looks into the all the types of the grievances. The Women cell looks after gender specific complaints. The procedure of disposal of the grievances is shared with the staff and students during orientation programme respectively.

The grievances raised are analyzed, heard giving an opportunity to the aggrieved parties and thereafter resolved within 48 hours.

The cells formed for the purpose to handle such problems regularly look into the facilities, academic requirements and possible problems and appraise the management to resolve by taking advance action. Wherever required the parents are also kept aware of the grievances and action taken.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Besides learning as per the contents adopted by the affiliating university, the institution creates slot in the university academic calendar for other learning activities such as remedial classes, course based exercises as home assignments, holding unit wise internal tests and invited talks on the subjects. The students also develop knowledge through seminars and conferences, besides participation in co curricular activities. This makes the Learning student centric with focus on interactive, collaborative and independent learning.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The Institution has displayed its quality policy appropriately, besides putting it on campus and on its websites. The various actions are regularly deliberated with the stakeholders who are aware about its impact. The learning outcomes are clearly stated for each paper with the milestones and course content. Teacher is made aware of it before the commencement of the academic session during subject allotment. The teacher also announces about the learning outcome in the class at the beginning of the session.

The teaching learning and assessment strategies of the Institution are developed in alignment with intended learning outcomes covering overall performance of student in progressive manner through

- Well planned and enriched milestones and support material
- Pre-planned schedule of classes and assessment.
- Exhaustive internal assessment through tests and the assignments.
- Lesson delivery using Information and communication technology (ICT)
- Innovative teaching methods adopted by the teachers
- Organizing the co- academic activities, such as seminars, group discussions, student's presentation etc.
- Regular feedback and corrective measures

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Yes, the Institution has set up IQAC in May, 2016. The objectives of the cell includes the policy for academic planning, delivery, feedback from various stakeholders, record management and advising the management to improve quality indicators and implement the provisions of the Institution's quality policy. The cell has developed the processes for documentation of the quality indicators.

IQAC Committee Members are:

- 1.Prof. (Dr.) A. K Malik
- 2.Dr. Rishi Nepalia
- 3.Dr. Itishree Dave
- 4.Dr. Jaswant Sharma
- 5.Mr. Naveen Joshi

After the formation of the cell, the academic and other activities have been institutionalized, initiated and a record is generated which is maintained. The process has been systematized keeping in view various quality indicators.

Example:

The IQAC cell has developed a system for Approval Form & Cell Activity Report, which are filled for organising any activity. The student participation & activity cell on 1 Jan 2017 decided to organize Annual function during Feb. 8, 2017. The approval form for financial sanction, facilities required and details of the events to be organised was submitted by the activity cell through the Principal for approval. The teachers and students of the Institution were assigned various responsibilities. After completion of the event the cell activity report was submitted on Feb. 2017 monthly meeting.

The IQAC submits the report on the decision taken by the committees, which all are approved by the management. Accordingly IQAC & the Principal have taken following actions during last four years:

2.6.3 Average pass percentage of Students

Response: 77.97

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 453

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 581

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 3.56

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	3.56	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.13

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 38

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Yes, the Institution has set up a research committee, consisting of the senior faculty members from the Institution and some experts from the university or retired university Professors. This committee is given responsibility to advise, monitor and address the issues of research in the Institution.

The Research Committee has resolved to provide conducive environment and full autonomy in carrying out the research work as per the mandate of the funding agency. In this regards, the support facilities for taking up research projects have been created including the training of the teachers on Research Methodology. The provisions already exist to grant autonomy to Project In-charge and office support for maintenance to financial records and audit. The Project In-charge is allowed to attend project meetings and submit reports and utilization certificates countersigned by the Management.

Many students have undertaken short term internal project(s) on current topics, which is part of their academic curriculum.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 8

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0		2	1

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 0.48

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	2	3	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 0.44

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	2	1	1

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The Institution promotes some activities for college-neighborhood-community network. For organizing these activities, various cells are involved. The cell has teachers and students as members.

Example: During all their respective years, The students and staff were involved in following activities

1. Blood Donation
- 2 Plantation
- 3 Visit & support Old Age / Orphanage Home
- 4 Conduct Seminars on Road Safety

Students also visited in Bal Basera grah on the children's day and they gave chocolates and gifts to them.

The students and faculty members participate in extension activities such as orientation program, involvement in working committees for organizing various events etc. The university NCC wing allows the students from the affiliated colleges to join NCC. Our **50 Girl Cadets** were enrolled in the **NCC Unit** of the College. The cadets participated in various camps organized by the NCC unit which are following:-

- National Integrated Camp at Raipur(Chhattisgarh) , Udaipur(Rajasthan), & Silchar (Assam)
- Yoga Camp at Jodhpur
- Tracking Camp at Ajmer
- Southern Star Info Campaign 2015-16 at Konark Auditorium Jodhpur
- Attended opening and closing sessions of Start up India Live organized at college.
- Basic Leadership Camp at KOTA
- 2 Cadets selected for Officer Training Academy Chennai
- Cadets Attended National Integrated Camp at Udaipur(Rajasthan).
- Cadets Attended Army Attachment Camp at Kota (Rajasthan).
- Tracking Camp at Ajmer

Apart from these the cadets helps to celebrate many social events like:-

NCC Day Celebration – Cadet participated both at University and College level

Swachhata Abhiyaan - cadets participated in Swachhata abhiyaan both at the University and the college.

Independence Day & Republic Day Celebration.

In 2015-16 Our Student Praveen Singh & Ravindra Selected in NCC from Open Selection – Participated in the Prime Minister’s NCC Rally.

Praveen Singh was one of the **16 NCC Cadets** selected from all over India to participate in Special Interaction program – “Young Guns of India” with **General Dalbir Singh Suhag** and He was also **HALL OF FAME – in All India Briefers.**

In 2016-17 Cadets participated in various competition held in ATC camp at Jodhpur **secured 2nd Position** in Drill Competition and **1st Position in Group Song** Competition

Our **NCC Cadet Neetu Singh** awarded at rajasthan State **RD Parade** with Certificate and Memento of Excellence.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 28

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	8	8	0

File Description

Document

Number of awards for extension activities in last 5 years

[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 69

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	19	16	14	8

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 60.88

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
419	715	255	700	724

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

It is in the Institutional infrastructure policy to provide Information and communication technology (ICT) supported teaching learning facilities fulfilling the requirement of the courses run according to guidelines of affiliating university and approval body. Besides support is provided for conduct of add on courses and workshops.

The Institution building meets all the requirements. In delivery system, starting from the black board teaching, the management has always been open to adopt the innovative ideas making the teaching effective. The Institution has introduced all the modern and new technologies for speedy and quick learning. The creation of e-library, lecture CDs, facilities for down loading the education material and use of Information and communication technology (ICT) are the efforts which are in practice. The laboratories are upgraded with the revision of the syllabus and sometimes beyond that.

The Institution is fully geared to create the required infrastructure for effective learning. Projector and multimedia facility are available. A well equipped seminar hall and a room to facilitate the group discussion have been constructed, besides creating e-learning facilities in the library.

The facilities for academics and other activities are available as per the policy set up by the state government and affiliating university, which are given below:

Classrooms 14

Laboratories 10

Language lab - 0

Campus- 01

Rooms equipped with LCD - 02

Seminar halls - 01

Group discussion room -01

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

There are many such activities organized by the Institution for promoting student participation. The extracurricular and co curricular activities (including on the days of national/social relevance) are thoughtfully incorporated in the almanac (Annual Activities Calendar) before the commencement of academic session and budgetary provisions made as per requirement. Sports committee encourage and monitor the participation of students assigned to them in these activities. Besides, efforts are made by the teachers to prepare students for intercollegiate events organized by the affiliating university or other institutions. The Institution nominates/selects students for representation at university level, from where they are selected for the state/national/international levels.

We regularly organize the SPORT ACTIVITIES every year ACE was established. The college regularly organize inter college sports meet also for the students of entire Jodhpur division in which we invite all the students of entire Jodhpur Division. We have a thought that Physical exercises help us to keep ourselves fit. Sports and games develop sportive spirit and lay the foundation for the future.

It also helps us to be active both physically and mentally. Therefore our college curriculum gives distinct place to sports and games. During the sports meet we organize following activities:-

1. Cricket
2. Badminton
3. Chess
4. Race 100 Meter
4. Shot Put
5. Table Tennis
6. Basket Ball
7. Tug of war
8. Carrom
9. Volley Ball

In these activities more than 1000 students participate in various sports events & after the completion of the events we organize annual prize distribution ceremony as “Annual Day” in which we invite the dignities from various fields of the nation.

Highly esteemed presiding celebrity of these functions Sh B.S. Rathore (Chairman), Prof. A.K. Malik (Dean), Dr. Rishi Nepalia (Principal), Aishwarya College of Education. Our Patron Former VC, JNVU Prof. L.S. Rathore, Our guest VC JNVU Prof R.P. Singh, former VC, JNVU Prof B.S. Rajpurohit, “The

Flying Sikh” Padm Shree Milkha Singh, DRM N/W Railways Er. Rajeev Sharma and many more. We have some Cultural Activity during the annual sports meet also like Rangoli, Dancing, Singing, Antakshri etc.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 11.11

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 02

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 15.39

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
70.79	53.35	22.54	7.73	12.52

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Yes, there is a Library Advisory Committee/cell under the Chairmanship of the Principal. The committee consists of 1 faculty member incharge with all other faculty as members, and student members. The Institution Librarian is the Member Secretary of the committee.

The initiatives suggested and implemented:

Digitization of the library Campus and ERP DELNET subscription of the Journals.

Systematized purchase of books.

The functioning of library has become more user friendly after the introduction of Campus

Total area of the library	1500 sq feet (Approx)
Total seating capacity	40
Working hours (on working days, on holidays, before examination days, during examination days, during vacation)	10
Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)	Reading room area IT zone

For the purchase of the books and the reference materials, the subject teacher or the student submit the request to the Principal through the Head of the Department or to the Librarian directly. After the approval of the Principal an order is placed for purchase or it is referred to the Library Advisory Committee, for taking final decision and placing the order.

The e-journals, journals are procured as per the policy of the affiliating university and after the approval of the Library Advisory Committee.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

LIBRARY PERIODICALS PURCHASE LIST LAST FOUR YEARS

LIBRARY	2012-13		2013-14		2014-15		2015-16	
HOLDINGS	No.	TOTAL	No.	TOTAL	No.	TOTAL	No.	TOTAL
		COST		COST		COST		COST
JOURNALS/	15	7500	15	7500	10	5000	4	2000
PERIODICALS								
E-RESOURCE	32000	11500	33000	11500	34000	11500	35068	11500
DATABASE								
E-RESOURCES	20	-	20	-	20	-	20	-

DOWNLOADED								
NEW PAPER	5	25	5	25	5	25	5	25
MAGAZINE	10	200	10	200	10	200	10	200

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 9.46

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8.49	6.94	8.16	9.95	13.78

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library**Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 19**4.2.6.1 Average number of teachers and students using library per day over last one year****Response:** 220**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The institution has upgraded IT facilities and adopted the policy of technology up gradation. The institution has intranet connectivity and Wi-Fi campus. These facilities have been extended to each department for use of the faculty. All the PCs have been connected to institution network. The total numbers of computers with higher configuration are more than required with sufficient numbers of printers. The numbers of the licensed software procured by the institution are 80, which meets the entire requirement of academic and management. The antivirus software is installed for the safety of Information and communication technology (ICT) systems. The Institution has Microsoft IT Academy Alliance which provides licensed software and their upgraded versions; it has also procured the Career/Language/Aptitude lab.

4.3.2 Student - Computer ratio**Response:** 13.18**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)****>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response:** 5-20 MBPS**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 8.58

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
9.65	10.58	22.24	2.76	17.28

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution has developed the infrastructure facilities as per requirement, such as with the revision of the syllabus by the affiliating university, introduction of market oriented/courses (Non credit), skill up gradation training to enhance employability etc. These facilities has been utilized on the need based basis and modified regularly.

The essential facilities that have been created are affable to the students with special needs. Further for some of the activities, facilities of stand by folding arrangements can be made. Besides, the disabled friendly technology have been adopted and in use.

For example: A student can check the notices, list of holidays, course completion status, attendance, marks and more on College website. The Institution does not have its own residential facilities. Many private hostel facilities are available in the nearby area at much affordable cost. It has also signed an agreement with private hostels for providing residential facilities at concessional rates, both for girls and boys. These hostels are located at the distance of 500 meters from the Institution.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 17.48

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
164	130	134	16	232

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 29.65

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
678	172	267	221	122

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 7.33

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
92	117	115	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 5.93

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
100	156	44	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 37.94

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
291	38	131	58	37

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 61.51

5.2.2.1 Number of outgoing students progressing to higher education

Response: 350

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college forms the Student Council (Class Representatives), for executing the following activities for the smooth functioning during academic session

- Cultural Coordinator
- Discipline Coordinator
- Sports Coordinator
- Academic Coordinator

During December 2016, the Institution organised annual function and the students managed the event with the support of the teachers. This practice has been followed for all events in previous years.

The class representative are selected by the teacher of the class on the basis of their previous year performance which includes :-

- 1 Average class attendance percentage
- 2 Results of previous year examination
- 3 Leadership quality
- 4 Communication Skills
- 5 Extra curricular activity involvement

The Class Representative maintain a bridge between top management and students of their class which helps to understand any kind of grievances & to settle down with the effective manner.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 20

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	20	20	20

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Currently we do not have any registered alumni association. Apart from this college maintains the database & contact details of the students passed out from the institute, the students regularly visit to college for their suggestion regarding betterment of the academic progress of the college. These students also support the college in various social/ extra curricular activities. Now we will move further to get & form registered the alumni association formally soon.

Even though institute always invites the alumni in various functions & events such as:-

- 1 Annual Day Celebration
2. Graduation Ceremony
- 3 Sports Meet Inaugural Ceremony
- 4 Blood Donation
- 5 Other Social Activities

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision statement of the institute envisages the mandate of the society to provide quality education in emerging and market driven disciplines to the students to serve the society with the knowledge they acquire, imbuing in them the ethics and moral. Aishwarya College of Education has traditions to inculcate the value addition and quality professional education, which is needed by the nation and is well reflected in the vision, mission and objective statements. The institution has adopted quality policy keeping in view the needs of the society and emerging global market. The policy is the result of the deliberations by the top management with the faculty members and the Principal. This also resulted in their total commitment and involvement to implement the policy. The management feels satisfied with the level of their active participation and outcome.

The Management and the Principal are involved in formulating and the implementation of the policy statement and the mission to fulfill the vision. These statements and policy planning is done in consultation with various stakeholders, through which the management is committed to provide required budgetary support. The Principal formulates the plan and presents the status and the progress to the management in this regards periodically.

The action plan is indicated in the annual activities calendar (Almanac) prepared by the Principal, as per the strategic plan & mission of the Institution. The Almanac is approved by the management.

The Principal and faculty continuously make need assessment, include it in the action plan and implement it, which is monitored by the Management.

The stakeholders are involved in all issues related to the quality leading towards achieving excellence. The management shares with them the issues like progress and future requirement.

The Institution constantly strives to achieve excellence and is open to amendments and changes suggested by the stakeholders.

6.1.2 The institution practices decentralization and participative management

Response:

The management has given total academic freedom to the Principal and the Heads of the Departments within the regulations of the affiliating university. They frequently interact with the Chairman and share their experiences on the activities, actions and future plans. The management has organized Faculty development Training, which was attended by majority of the faculty members. Faculty members are assigned the charge of cell(s) and are class coordinators to group of students, they also take up responsibility for organizing events. The Principal and the Management do not interfere in the day to day

administration and the working of the department.

The students are also given an opportunity to organize events independently under the supervision of the faculty members.

Powers to the Principal: Member of the Institution's Staff Selection Committee, make appointment of the staff on ad-hoc basis in urgent requirement, sanction of leave up to 5 days to the heads of the departments and on their recommendations to the staff working under them, issue warning for lapse on the part of staff, recommend to the management (i) removal of staff (ii) taking strong disciplinary action (iii) grant of annual/special increment, financial sanction to purchase within the budgetary limits (a) equipment & hardware, (b) recurring items required for day to day working of the Institution (c) library books (d) renew of the contract with e journals, DELNET, AMC etc.

Powers to the Heads of the department (or Class Coordinators)/ In-charges of cells: Sanction of leave up to 2 days, preparing the time table, assignment of the courses to the teachers, academic control including arrangement of classes when a teacher is on leave, monitoring of classes and course coverage, recommending the procurement of (i) lab supplies and the recurring item, (ii) library books (iii) journals, (iv) software etc; reporting the cases of faculty for further reward/action. The In-charges of cell exercise the powers assigned to them in the mandate of the cell.

The Chairman has been given full powers by the management.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The Management and the Principal are involved in formulating and the implementation of the policy statement and the mission to fulfill the vision. These statements and policy planning is done in consultation with various stakeholders, as such the management is committed to provide required budgetary support. The Principal formulates the plan and presents the status and the progress to the management in this regards periodically.

The action plan is indicated in the annual activities calendar (Almanac) prepared by the Principal, as per the strategic plan & mission of the Institution. The Almanac is approved by the management.

The Principal and faculty continuously make need assessment, include it in the action plan and implement it, which is monitored by the Management.

The stakeholders are involved in all issues related to the quality leading towards achieving excellence. The management shares with them the issues like progress and future requirement.

The Institution constantly strives to achieve excellence and is open to amendments and changes suggested by the stakeholders.

The policies and the achievements are discussed & reviewed in the Institution Advisory Committee. The suggestions of the committee have always been included in the plan along with the need of the institution. These are included in the activity calendar for implementation.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organization and delegation: Adopting the scientific organization setup the institution management has given total academic freedom to the Principal and the Heads of the Departments/Course Coordinators within the regulations of the affiliating university. Following the participatory management, there is no interference in the day to day administration and the working of the department. The common decisions are taken in the meetings and shared with the members by the head of the Institution, on regular basis and manage the organization of the activities and running the college calendar. The Institution has not prepared its own perspective plan, however, the Principal presents the annual report & budget to the Management which contains short term & long term plans of the College.

The institute have a well organized structure to work as attached & uploaded.

Admission/Selection/Examination criteria:

The institution is open to all the categories and class of the students, who believe in excellence in learning for self enhancement and growth. The affiliating university and the state government have set the eligibility norms for the admission in different courses, the institution offers. The institution cannot grant any relaxation in the eligibility criterion.

Admission is given to the students strictly based on the merit and on the condition of fulfilling the basic educational qualification required for the selection, though the criteria may vary for different affiliated bodies. **The total strength of students is based on the number of seats available in each course according to the norms laid by the relevant statutory body.**

The degree and examinations in each course is according to the regulations stated by the respective governing bodies. The college acts as a facilitator between the students and the governing body.

Support for the scholars: Awards and honours act as morale booster for the performers, realizing this college fulfils its duties by rewarding meritorious / poor learners through scholarships in the form of waiver of tuition fee up to 75% depending on their performance in various university examinations.

Grievance Redressal: For resolving the grievances of the faculty, staff and the students there is a Grievance Cell working on a pre decided protocol, involving its analysis, opportunity of hearing the aggrieved parties, discussion and then taking a decision, including informing the parents of the students, if needed. The cell has the representation of the students, faculty, staff and the management besides maintaining gender balance. It has an excellent track record of resolving majority of grievances. The cell has handled all the types of grievances including academic. The women specific grievances have been

looked after by Women Cell. The procedure followed for the Redressal followed is as notified on the website and in the cell

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Internal Quality Assurance System (IQAS): The Institutional Internal Quality Assurance Cell (IIQAC) is supervised by a senior faculty member who works as per guidelines decided by the IQAC Committee. The objectives of the cell include the policy for academic planning, delivery, feedback from various stakeholders, record management and advising the management to improve quality indicator. The cell has developed the processes and standardized the report preparation. In consultation with the stakeholders, the cell has prepared the institution's quality policy and is doing the documentation accordingly.

Grievance Redressal: For resolving the grievances of the faculty, staff and the students there is a

Grievance Cell working on a pre decided protocol, involving its analysis, opportunity of hearing the aggrieved parties, discussion and then taking a decision, including informing the parents of the students, if needed. The cell has the representation of the students, faculty, staff and the management besides maintaining gender balance. It has an excellent track record of resolving majority of grievances. The cell has handled all the types of grievances including academic. The women specific grievances have been looked after by Women Cell. The procedure followed for the Redressal followed is as notified on the website and in the cell. The IQAC has maintained the records of such cases.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Management of human resources: The Human Resource Management policy of the institution provides support for the advancement of the faculty members and their optimum involvement in the academic and other activities, this helps in maintaining good human relations in the Institute. The policy lays emphasis on yearly assessment of the faculty in planning, organizing, directing and evaluating the activities assigned to them.

The policy laid down by the affiliating university for the recruitment of the faculty is strictly followed, where the experts nominated by the Vice Chancellor are involved in decision making. The unique feature of the recruitment policy is involvement of the students through demo lectures. The management has adopted the service conditions, which includes yearly assessment for promotion and reward. It also has an incentive scheme of allowing some relaxations to those teachers who shows extra skill, adopt innovative ideas in teaching-learning and involve in other activities. This has helped in retaining many teachers for more than 5 years.

The institution has regularly organized the continuing education programmes to upgrade the knowledge of the teachers and they have also attended such courses outside. The institution has sufficient number of qualified teachers. The service rules for the teachers also provide an opportunity to upgrade their qualification, while they are in the job and also the management is open to hire the senior faculty members with knowledge of current innovation.

For recharging teachers the institutional policies/system is in place which includes grant of OD to the teachers for attending academic activities in the university or other institutions. The institution assists faculty members in getting support for research work and has made budgetary provisions of the seed money. The incentive scheme includes gift on the various occasions, cash reward on involvement in the admission process, financial assistance for attending the paid training programmes, sharing of consultancy etc. The institution has the provisions of the Employees Provident Fund & ESI facilities for to the staff as per government rules. There are provisions of the casual leave, special paid leave, maternity leave etc. The institution lays equal attention to the human resource management of the students. Leaving aside meeting the academic and other activities requirement, the mentors also provide personal and psycho-social support, wherever needed.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 35.42

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	10	10	8	8

File Description**Document**

Details of teachers provided with financial support to attend conferences, workshops etc during the last five years

[View Document](#)**6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 1

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description**Document**

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response:** 52.32

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	18	15	10	10

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

A comprehensive Performance Appraisal report has been prepared by the management, which contain the information regarding discharge of academic duties, participation in the activities, mentoring the students, extra and co curricular activities. The teachers submit this information annually, which are verified by the head of the department, Principal and then evaluated by the management.

The management has taken following actions on the report.

Grant of fiscal incentives: The staff members performing their regular duties sincerely over a period of time are given financial incentives out of staff welfare fund (Created outside institutional budget). The incentive provided to the staff members during last month is Rs. 11000/- in the session 2016-17.

Given certificates of performance: 6

Promoted to higher rank/sanctioned increments: 35 faculties benefitted.

In case of the poor appraisal, the teachers can be removed or warned with an opportunity for improvement. Such information is also shared with the stakeholders at appropriate opportunity.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Aishwarya College of Education is governed by Gayatri Technical Education Trust which is a non profitable body and to maintain college accounts mechanism we have separate Accounts department having three full time accountants to process all the financial transaction & report generation. We have a Computerized management system to operate all the functions. The college has a mechanism for internal and external audit. The college has a full-time Accountant & associated CA since inception (i.e. 2005 onward) to ensure maintenance of annual accounts and balance sheet of the College and audit thereof. Every year colleg

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Library resources The Institution's digitized library provides open access and user friendly atmosphere with sufficient reading space. The library has approximately 35,068 titles, including National and International Journals in DELNET (**DELNET membership no. : MI-2378**). The well stocked Library of the institution contains books, online journals, encyclopaedia and electronic resource materials. A 'Book Bank' facility for the students is created in the library. The institution has subscribed many journals and magazines besides the DELNET membership enabling resources sharing with other Libraries. It helps to collect, store and disseminate information by computerized services to the students and teachers. The software supports searching and reserving of the titles available. OPAC, Reprography, printing, downloading, and internet, Infilbnet, Campus and ERP are some of the specialized services provided by the library.

Management of human resources: The Human Resource Management policy of the institution provides support for the advancement of the faculty members and their optimum involvement in the academic and other activities, this helps in maintaining good human relations in the Institute. The policy lays emphasis on yearly assessment of the faculty in planning, organizing, directing and evaluating the activities assigned

to them.

The policy laid down by the affiliating university for the recruitment of the faculty is strictly followed, where the experts nominated by the Vice Chancellor are involved in decision making. The unique feature of the recruitment policy is involvement of the students through demo lectures. The management has adopted the service conditions, which includes yearly assessment for promotion and reward. It also has an incentive scheme of allowing some relaxations to those teachers who shows extra skill, adopt innovative ideas in teaching -learning and involve in other activities. This has helped in retaining many teachers for more than 5 years.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Aishwarya College of Education follows the academic curriculum and calendar of affiliating university, at the same time exercising the academic flexibility by enhancing the syllabus and also holding remedial classes and teaching beyond syllabus. The IQAC (Internal Quality Assurance Cell) cell, setup in the institution, has developed an excellent format for getting the feedback from the students about the curriculum, teachers and institution, besides regular feedback during the academic session through Mentors and Daily Administrator. The cell, not only analyzes the feedback, but also takes follow-up actions as required. The management has been striving for up gradation of the knowledge of the teachers by involvement of experts from affiliating university and other renowned institutions. The institution has also framed the HR policy and service rules incorporating appreciation and incentives schemes.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

, The Institution has set up IQAC in May,2016. The objectives of the cell includes the policy for academic planning, delivery, feedback from various stakeholders, record management and advising the management to improve quality indicators and implement the provisions of the Institution's quality policy. The cell has developed the processes for documentation of the quality indicators.

IQAC Committee Members are:

- 1.Prof. (Dr.) A. K Malik
- 2.Dr. Rishi Nepalia
- 3.Dr. Itishree Dave
- 4.Dr. Jaswant Sharma
- 5.Mr. Naveen Joshi

The IQAC cell has developed a system for Approval Form & Cell Activity Report, which are filled for organising any activity. The student participation & activity cell on 1 Jan 2017 decided to organize Annual function during Feb. 8, 2017. The approval form for financial sanction, facilities required and details of the events to be organised was submitted by the activity cell through the Principal for approval. The teachers and students of the Institution were assigned various responsibilities. After completion of the event the cell activity report was submitted on Feb. 2017 monthly meeting.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description

Document

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Aishwarya College of Education (ACE) established in 2005 under the aegis of Gayatri Technical Education Trust is committed to fulfil the dreams envisioned by its founder members of providing modern technical and value based education to its students. College acquires a place of prominence in Western Rajasthan for its Commerce & Management, Science, Arts and IT Courses. A team of highly qualified and committed professionals is devoted for grooming of students to make them better equipped professionals and be our brand ambassadors, as **we believe in practice and not mere words** and the fact is reiterated by our ever improving results both in academics and extra-curricular activities.

We aim at providing much-disciplinary, professional education that would help students carve their own niche in the society. To achieve this goal we follow the motto of **Quality Education at an Affordable Price**.

We wish to churn out the citizens of tomorrow with the sense of duty and belongingness to the society and nation for which we hope to create education environment that will help us in carrying forward our mission and self sufficed dream to achieve eminence at all levels through incomparable performance.

Aishwarya College of Education follows the academic curriculum and calendar of affiliating university, at the same time exercising the academic flexibility by enriching the syllabus and also holding remedial classes and teaching beyond syllabus. The IQAC (Internal Quality Assurance Cell) cell, setup in the institution, has developed an excellent format for getting the feedback from the students about the curriculum, teachers and institution, besides regular feedback during the academic session through Mentors and Daily Administrator. The cell, not only analyzes the feedback, but also takes follow-up actions as required. The management has been striving for up gradation of the knowledge of the teachers by involvement of experts from affiliating university and other renowned institutions. The institution has also framed the HR policy and service rules incorporating appreciation and incentives schemes.

The management has adopted the practices of overall growth of the students through organization of different training, seminars, workshops, games, sports, cultural programs, besides organizing medical check-ups and providing hygienic canteen. The special focus of the Institution towards student welfare has led to the establishment of well developed systems like student help cell, central counselling cell, personality development cell, training & placement cell. In the growth of Institution and creating the facilities the stakeholders have made significant contribution from time to time. The computer laboratories are equipped with latest machines with TFT/LCD monitors, multi-media and all necessary peripherals and high speed broad band facility with Wi-Fi. The skill development initiatives like Aptitude Lab, English Lab and Career Lab stand testimony to the deep commitment of the management towards providing

innovative teaching methods for preparing the students for today's knowledge economy & competitive world and better placement.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 39

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	08	07	08	09

File Description

List of gender equity promotion programs organized by the institution

Document

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

The Institution has established structure and procedure for formation and execution of various cells for sensitizing its staff and students on issues such as gender, environment, human rights etc. These cells, under the supervision of the senior faculty members actively organizes talks, discussions, visits and publicizes the material on these and the several other such issues. The students are included in these cells to increase their participation in these activities. The guideline for Gender sensitivity and the environment policy of the Institution has been prominently notified. The Institution has set up Women Cell (The Gender Sensitization and Sexual harassment of Women), which has all female members in the committee. The Cell organized seminars and guest talks where the gender sensitization issues were addressed.

Administrative activities safeguard the interests of the students, faculty and staff members without any differentiation to their gender. As a matter of fact true spirit of education is being practiced in the college i.e. no discrimination against caste, creed, religion and gender including third gender. Precautions have been taken during transport, in the campus, canteen, library,

Sports area to monitor the movement of students and ensure safety of the students. Closed circuit cameras are installed at various points to record the activities of the people moving in the campus. The College

provides safety, security & counseling facilities to both male and female students /staff through its well defined Equity, Diversity & Non-discriminatory policy.

All new faculty members undergo an induction program me to understand the needs, concerns and characteristics of diversified people including women in the campus. Counseling system facilitates quick response to queries and solutions of problems faced by any student or faculty. The college has established a Complaint Committee & Women cell to address the issues related to sexual harassment and other problems. Women protection cell carries out regular counseling to the female students in groups and at individual level. Special counseling facility is also provided from Women Cell. This is initiated by recommendation of any of the faculty, friends of students or by self request.

Dedicated Common Room for female students with resting facilities have been created. Proper Sanitary requirements provided to the girl's . Specific cleaning schedule is given to the housekeeping people and followed meticulously.

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 3840

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 26.04

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1000

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 3840

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Energy conservation	Use CFL/LED at prominent places and uses star marked gadgets.
Check dam construction	Not applicable.
Plantation	Off campus done
Hazardous waste management	Not generating hazardous wastes.
e-waste management	Collecting e-wastes and disposing on municipal solid waste management site.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

Our college building structure is old & there is no procedure of rain water harvesting structure but College strives towards developing water conservation and water efficiency through following strategies:

- 1.Promote water efficiency practices to all the College stakeholders.
- 2.Monitor and minimise the College's water consumption.
- 3.Plants indigenous flora to reduce water usage.
- 4.Promotes planting indigenous trees in and around the college to reduce water usage.
- 5.College promotes to use drip irrigation to conserve the water.

College also maintains efforts of students, faculty and staff to implement sustainable water consumption system through the above mentioned interventions .

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads

- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:

The college is aware of its environment conservation responsibilities and ensure that any adverse environmental impact of its activities is minimized through different activities like minimized the usage of paper banned plastic and polythene, promote public transport and promote and sending message to faculties or student for sharing the transport.

Motivate the Students to participate in campaigns like "Adopt a Tree", "Plantation Drive", "awareness against deforestation", "conserve native species of plants and trees". The campus has green landscaping of plants and trees having varieties of plants and trees which includes Bougenvallia , Pili kaner China Rose etc. The

Environment Studies (EVS) is compulsory in first year of all UG programmes.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.42

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years (in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.5	1	0.65	0.7	0.5

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms

6.Scribes for examination

7.Special skill development for differently abled students

8.Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 37

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	09	05	11	08

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 13

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	2	2

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five

years

Response: 65

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	18	12	15	15

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

College Celebrates important days such as Independence Day, Republic day with patriotic fervour to make the dream of a new tomorrow comes true. Theme based activities and events are organised to celebrate World Tourism Day, World Physiotherapy Day, International Youth Day, Engineers Day, World Autism Awareness Day, Holi Diwas. International Women's Day is celebrated to highlight the achievements of women. The day also marks a call to action for accelerating gender parity. Teachers Day is celebrated to mark birth anniversary in of Dr Sarvepalli Radhakrishnan. To mark assassination of Gandhiji on Martyrs day 30 January a two-minute silence in memory of Indian martyrs is observed throughout the University at 11 AM. The waves of industrialization and urbanization have visibly proven injurious to the ecological balance in terms of the mounting paucity of water and oxygen. To apprise students, faculty and staff of ways and means of sustaining ecological balance Environment Day, Earth Day, World Water Day ,National ScienceDay are celebrated every year

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

To ensure good governance, transparency and accountability, the vision, mission and goals are clearly defined at all levels. The functioning of the college involves stakeholders and beneficiaries. The institution has adopted quality policy keeping in view the needs of the society and emerging global market. The policy is the result of the deliberations by the top management with the faculty members and the Principal. This also resulted in their total commitment and involvement to implement the policy. The management

feels satisfied with the level of their active participation and outcome.

The Management and the Principal are involved in formulating and the implementation of the policy statement and the mission to fulfill the vision. These statements and policy planning is done in consultation with various stakeholders, as such the management is committed to provide required budgetary support. The Principal formulates the plan and presents the status and the progress to the management in this regards periodically.

The action plan is indicated in the annual activities calendar (Almanac) prepared by the Principal, as per the strategic plan & mission of the Institution. The Almanac is approved by the management. The Principal and faculty continuously make need assessment, include it in the action plan and implement it, which is monitored by the Management. The stakeholders are involved in all issues related to the quality leading towards achieving excellence. The management shares with them the issues like progress and future requirement.

The Institution constantly strives to achieve excellence and is open to amendments and changes suggested by the stakeholders.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

The Institution has been doing some practices which are very helpful for the stakeholders and rated as best practices by them. Some examples are given below, in the prescribed format:

1. Title of the Practice: Educational & Industrial Exposure

- **Goal:** To train students in accordance with fast changing technology and competitive market requirements by providing them technical skills; focusing on practical working and software development.

To provide an opportunity to students to gain exposure in live project development beyond campus and learn corporate culture.

To help students harness opportunities available in the market and earn while learning.

Concept: There is a gap between the curriculum, student skills and market requirements. Additional training is required to adapt to technological trends especially in software industry. The interested students undergo charged training program.

After successful completion of the training program the students should be assessed and be provided an opportunity for internship in Software development firm.

2. Title of the practice:- Scholarship to Economically Weak students

Aim:- To provide quality education to every one who is poor in society.

Every year we provide scholarship to many students on the basis of their marks obtain in previous classes that helps in overall progress of the society & nation.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Some of the major events organized by the institution seeking students' participation with a view to generate social & moral responsibilities amongst them:

- Blood Donation Camp on Independence Day
- Realizing the importance and meaning of independence by spreading the message of service to humanity
- World Environment Day – Tree Plantations Undertaken
- Caring for mother nature and securing the future of coming generations by protecting and rejuvenating the most vital resource of the planet
- Dental Checkups Camp
- Learning the anecdotes of good health and its positive impacts
- Seminars / Conferences
- Enhancing the employability skills to be at the forefront of market scenario and to always be competitive to face the Corporate challenges
- Industrial Visits
- Excursion
- Best way to learn is through seeing and analyzing by observing
- What 100s of books cannot teach, the practical experience does!
- Relieving the monotony of classroom and exploring the new world with peer group which was earlier non-existent
- Sports Activities
- Passionately following the only uniting force and religion of the nation
- Besides these major events many other academic activities and co-curricular programs are held in the college at regular intervals to groom students according to the scenario of the modern world and to achieve high competitiveness as per the corporate trends.

5. CONCLUSION

Additional Information :

Student Enrolment, Process and Profile: The institution is open to all the category and class of the students, who believe in excellence in learning for self enhancement and growth. The affiliating university and the state government have set the eligibility norms for the admission in different courses, the institution offers. The institution cannot grant any relaxation in the eligibility criterion.

Concluding Remarks :

Aishwarya College of Education follows the academic curriculum and calendar of affiliating university, at the same time exercising the academic flexibility by enriching the syllabus and also holding remedial classes and teaching beyond syllabus. The IQAC (Internal Quality Assurance Cell) cell, setup in the institution, has developed an excellent format for getting the feedback from the students about the curriculum, teachers and institution, besides regular feedback during the academic session through Mentors and Daily Administrator. The cell, not only analyzes the feedback, but also takes follow-up actions as required. The management has been striving for up gradation of the knowledge of the teachers by involvement of experts from affiliating university and other renowned institutions. The institution has also framed the HR policy and service rules incorporating appreciation and incentives scheme.

The management has adopted the practices of overall growth of the students through organization of different training, seminars, workshops, panel reports, cultural programs, besides organizing medical check-ups and providing hygienic canteen. The special focus of the Institution towards student welfare has led to the establishment of well developed systems like student help cell, central counselling cell, training & placement cell. In the growth of Institution and creating the facilities the stakeholders have made significant contribution from time to time. The computer laboratories are equipped with latest machines with LED monitors, multi-media and all necessary peripherals and high speed broad band facility.